

NO: _____

BUILDING PERMIT APPLICATION
TOWN OF BLACKSBURG
INTERNET APPLICATION

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Please Read Carefully. If you are uncertain of any information that is required, you may ask for assistance at the Front desk or Call Building and Inspections (540) 961-1125

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Name of Applicant (Person completing this form): _____ Date of Application: _____

Tax Map #: _____

Lot #: _____ Section #: _____ Subdivision: _____

Required:

Job Address

Street Number: _____ Unit # (if any): _____ Street Name: _____ ZipCode: _____

Current Zoning: _____ Was the Structure built prior to 1985? (Y/N) _____

Intended Use of the Property/Project (i.e., single family, commercial, etc): _____

Is this a rental property? (Y/N) _____

REQUIRED:

Name of Owner: _____ Phone: _____

Address of Owner: _____ Suite: _____ City: _____ State: _____ Zip: _____

If Applicable:

Lessee Name: _____ Phone: _____

Lessee Address: _____ Suite: _____ City: _____ State: _____ Zip: _____

If Applicable:

Lien Agent: _____ Phone: _____

Lien Agent Address: _____ Suite: _____ City: _____ State: _____ Zip: _____

Required:

**Contractor Name: _____
(Please fill out the Contractor Information Form to supply your address, license numbers, etc.)

Required: (For New Single Family Homes):

Certified Land Disturber: _____ License Number: _____

(If assistance is needed, please ask at front desk or call Building and Inspections (540) 961-1125)

Permit Applied for (Please Check Appropriate Line): Electrical _____ Mechanical _____ Plumbing _____ New
Construction _____ Remodel or Addition _____ Demolition _____

Brief description of work to be done: _____

* For Remodel/Demolition provide year structure was built: _____

REQUIRED:

Value of Work: \$ _____ (Must be included for the work applied for)

For Building Permits that add square footage to a property, enter the actual setbacks:

Front: _____ Right Side: _____ Left Side: _____ Rear: _____

Lot Area: _____ Floor Area Ratio: _____ Lot Coverage: _____

***** INSPECTIONS WILL NOT BE CONDUCTED UNLESS ADDRESS AND PERMIT NUMBER ARE CLEARLY POSTED ON SITE!!!*****

For Building Permits:

(BOCA Code) Type of Construction Code (i.e., 5B): _____ Use Group (i.e. R4): _____

Building Code Used (check one): IBC (International Building Code) _____ IRC(International Residential Code) _____

Sprinkler System?: Y _____ N _____

For New Construction (Two Sets of Architectural Plans Required To Be Submitted With This Form)

Height of Building: _____ # of Stories: _____ # of Rooms: _____ # of Bedrooms _____ # of Baths _____

of Fire Place: _____ # of Chimneys: _____

If Applicable:

of Buildings: _____ # of Units: _____

Required: Square Footage Per Floor (Including Decks, Additions and Remodels)

Basement: _____ 1st Floor: _____ Decks: _____ Garage: _____ 2nd Floor: _____

3rd Floor: _____ 4th Floor: _____ **Total:** _____

For New Construction Only (if applicable):

Water & Sewer Connection Requirements (If Septic is Applicable, Please ask for assistance):

Size of Meter (check one): 5/8": _____ 1": _____ 1.5": _____ 2": _____

Water Availability? Y _____ (Required) How many units? _____

Sewer Availability? Y _____ (Required) How many units? _____

Water Laterals? Y _____ N _____ If Yes, how many? _____

Sewer Laterals? Y _____ N _____ If Yes, how many? _____

Water Meters? Y _____ N _____ If Yes, how many? _____

Sprinkler System? Y _____ N _____ Check Size: 2" _____ 4" _____ 6" _____

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Thank you for completing this application. It will be processed as quickly as possible. If approved, you will be notified by phone. Applications are processed in order of the date and time all required plans and/or documents are received.
** Requests for inspections will not be scheduled unless the permit number is supplied at the time of the request.
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Applicant's Signature: _____ (MUST HAVE SIGNATURE)

Telephone: _____ Cell Phone or Pager: _____

Fax: _____ Email Address (optional): _____

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For Internal Use Only:

DESIGN REVIEW BOARD _____ **BLDG** _____ **ZONING/SETBACK** _____ **ADDRESSING** _____

APPLICATION WILL NOT BE ACCEPTED IF NOT COMPLETE

All work shall comply with the Uniform Statewide Building Code

Inspections Require a 24 Hour Advance Notice

PERMIT MUST BE POSTED AT THE JOB SITE BEFORE WORK CAN BEGIN